Reckon One Beta setup Instructions

Contents

Overview

The Reckon One Beta version is available to sign up or login.

This document details the installation of Reckon One Beta version.

Reckon One Beta version will continue into Reckon One live environment.

System Requirements

- Internet access
- Silverlight and any OS and Browser supporting Silverlight
    - For more information on Silverlight
      http://www.microsoft.com/silverlight/what-is-silverlight/
    - You can install Silverlight from the link below. Simply follow the prompts, it will take 30 seconds
      http://www.microsoft.com/getsilverlight/Get-Started/Install/Default.aspx
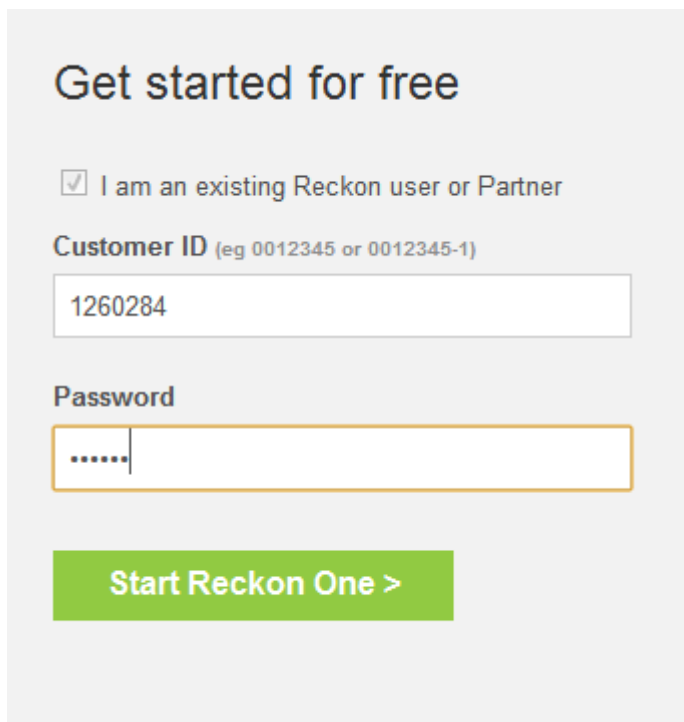
Logging in to Reckon One Beta

Follow these instructions to login to Reckon One Beta version **if you have a Reckon Accounts Hosted Professional Partner login** linked to an Accredited Partner ID e.g. 1260284-3

1. Go to https://app.reckonone.com/
2. Select 'Sign up for free' at the top
3. Enter your Reckon Accounts Hosted login e.g. 1260284-1 in the Customer ID field
4. Enter your Reckon Accounts Hosted Password
5. Select Start Reckon One >

Follow these instructions **if you don't have a Reckon Accounts Hosted Professional Partner login**. You will need your Partner login linked to an Accredited Partner ID e.g. 1260284

1. Go to https://app.reckonone.com/
2. Select 'Sign up for free'
6. Enter your Professional Partner login in the Customer ID field as per below
3. Enter your Professional Partner password
4. Select Start Reckon One >

Get started for free

☑ I am an existing Reckon user or Partner

Customer ID (eg 0012345 or 0012345-1)

> 1260284

Password

> ••••••

Start Reckon One >

5. The Welcome screen - you must enter a unique username and follow the password instructions. We are working on making the login process more user friendly. Choose a username that's easy to remember, you will need it next time you login to Reckon One.

6. If your Username is taken you will need to re-enter it and your Passwords again. If you see 'UserName – Invalid Format' ignore it.

7. Tick the box "I have read and agree to the terms of use"

8. Select Start Reckon One >

9. You're now in Reckon One. You will see one Book called 'Book setup pending' double click in the red section of the Book and go through the wizard.

10. Under One core, select "Active ($0)"

11. Under Projects, select "Lite ($0)"

12. Click on Checkout >

< back to My Books

Design your business here

Customise your business from scratch so you only pay for what you need.

One core	Invoices	BankData	Shopping Cart
Track receipts, create budget & reports . All you need to get your business started!	Easily create professional looking invoices and get paid faster.	No more data entry! Your bank feeds get imported and sorted automatically.	One $0
Learn more	Learn more	Learn more	Projects $0
○ None ● Active ($0)	Coming very soon	Coming very soon	**Checkout >**

Time & Billing	Projects	GovConnect
Track and report your time or your employee's time effortlessly.	Manage, track and bill any projects and sub-projects efficiently.	Lodge your BAS online from Reckon One and receive real-time feedback.
Learn more	Learn more	Learn more
Coming very soon	○ None ● Lite ($0)	Coming soon

13. Summary of order – tick the Terms of use box

14. Tick the Privacy policy box

15. Select Confirm purchase >

16. Follow the setup book wizard

Submitting Feedback

Submitting Feedback can be done in one of two ways:

1. Use the in-product 'Submit a product suggestion'.

    a. open a Book

    b. select Support in the top right corner

    c. then simply select 'Submit a product suggestion' entering your suggestion.

2. You can also email Betatesting@reckon.com.au directly.

If you have any difficulties don't hesitate to call PSG Support on 1300 650 081.

Enjoy your Reckon One experience

Reckon Australia,

Locked Bag 7522,

McMahons Point NSW 2060