Reckon One Beta setup Instructions

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Overview

The Reckon One Beta version is available to sign up or login.

This document details the installation of Reckon One Beta version.

Reckon One Beta version will continue into Reckon One live environment.

System Requirements

- Internet access
- Silverlight and any OS and Browser supporting Silverlight
 - For more information on Silverlight <u>http://www.microsoft.com/silverlight/what-is-silverlight/</u>
 - You can install Silverlight from the link below. Simply follow the prompts, it will take 30 seconds <u>http://www.microsoft.com/getsilverlight/Get-Started/Install/Default.aspx</u>

Logging in to Reckon One Beta

Follow these instructions to login to Reckon One Beta version **if you have a Reckon Accounts Hosted Professional Partner login** linked to an Accredited Partner ID e.g. 1260284-3

- 1. Go to <u>https://app.reckonone.com/</u>
- 2. Select 'Sign up for free' at the top
- 3. Enter your Reckon Accounts Hosted login e.g. 1260284-1 in the Customer ID field
- 4. Enter your Reckon Accounts Hosted Password
- 5. Select Start Reckon One >

Follow these instructions **if you don't have a Reckon Accounts Hosted Professional Partner login**. You will need your Partner login linked to an Accredited Partner ID e.g. 1260284

- 1. Go to <u>https://app.reckonone.com/</u>
- 2. Select 'Sign up for free'
- 6. Enter your Professional Partner login in the Customer ID field as per below
- 3. Enter your Professional Partner password
- 4. Select Start Reckon One >

 I am an existing Reckon user or Partner Customer ID (eg 0012345 or 0012345-1) 1260284 Password •••••• Start Reckon One > 	Get started for free
Customer ID (eg 0012345 or 0012345-1) 1260284 Password Start Reckon One >	I am an existing Reckon user or Partner
1260284 Password Start Reckon One >	Customer ID (eg 0012345 or 0012345-1)
Password ······ Start Reckon One >	1260284
Start Reckon One >	Password
	Start Reckon One >

- 5. The Welcome screen you must enter a unique username and follow the password instructions. We are working on making the login process more user friendly. Choose a username that's easy to remember, you will need it next time you login to Reckon One.
- 6. If your Username is taken you will need to re-enter it and your Passwords again. If you see 'UserName Invalid Format' ignore it.
- 7. Tick the box "I have read and agree to the terms of use"
- 8. Select Start Reckon One >

Velcome Qa Test Phil	
Please confirm your details	
Name	
Qa Test Phil	
Qa Test Osman	
Email	
Betatesting@reckon.com.au	
Business name	
Qa Test Phillip Osman	
Business address	
L 12 65 Berry St	
NORTH SYDNEY	
NSW]
Australia	
Mobile (optional) for SMS updates	
Username	
PJ	UserName - Invalid Format
Username PJ Password	UserName - Invalid Format
Username PJ Password	UserName - Invalid Format
Username PJ Password	UserName - Invalid Format Password must contain at leas 7 characters
Username PJ Password	UserName - Invalid Format Password must contain at leas Image: Contain at leas <t< td=""></t<>

- 9. You're now in Reckon One. You will see one Book called 'Book setup pending' double click in the red section of the Book and go through the wizard.
- 10. Under One core, select "Active (\$0)"
- 11. Under Projects, select "Lite (\$0)"
- 12. Click on Checkout >

< back to My Books			
Design your business he	ere		
Customise your business from scratch so	you only pay for what you need.		
One core		BankData	Shopping Cart
			One \$D
Track receipts, create budget & reports . All you need to get your business started!	Easily create professional looking invoices and get paid faster.	No more data entry! Your bank feeds get imported and sorted automatically.	Projects
Learn more	Learn more	Learn more	\$0
© None	Coming very soon	Coming very soon	Checkout >
Active (\$0)			
Time & Billing	Projects	GovConnect	
Track and report your time or your employee's time effortlessly.	Manage, track and bill any projects and sub-projects efficiently.	Lodge your BAS online from Reckon One and receive real-time feedback.	
Learn more	Learn more	Learn more	
Coming very soon	© None	Coming soon	
	Ite (\$D)		

13. Summary of order - tick the Terms of use box

14. Tick the Privacy policy box

15. Select Confirm purchase >

One	\$0 per month		
rojects	\$0 per month		
Total \$0 per month . I than 5 books this boo	However as you own less ok is instantly free!		
As a partner your 5 mos will be always be free to	t expensive books on renewal give you maximum savings.		
ms of use			
	LICENCE AGREE	MENT	(Ē)
his licence agreement	t applies to Reckon One. Plea details about the Se	e see <u>www.reckononline.com.au</u> for more rvices.	
THIS IS AN	I IMPORTANT DOCUMENT. PLEA	SE READ THIS CAREFULLY .	
This is a contract betwee the contents and feature	n Reckon Limited (ACN 003 348 7 s, related user guides and material	80) (Reckon) and you. By using Reckon One, s, through the Reckon website relating to the	-
I have read and agree to	the above Terms of use		
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Privacy Policy			(≡)
Privacy Information Ma Reckon is a leading provi	nagement Statement ider of best-of-breed business man small to medium businesses, smal eckon provides technical support ar	agement solutions for accounting and bookkeeping office/home office users and personal wealth d training services to its end-users("the products").	
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16. Follow the setup book wizard

Submitting Feedback

Submitting Feedback can be done in one of two ways:

- 1. Use the in-product 'Submit a product suggestion'.
 - a. open a Book
 - b. select Support in the top right corner
 - c. then simply select 'Submit a product suggestion' entering your suggestion.
- 2. You can also email <u>Betatesting@reckon.com.au</u> directly.

If you have any difficulties don't hesitate to call PSG Support on 1300 650 081.

Enjoy your Reckon One experience

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